

REQUEST FOR HOME IMPROVEMENT APPROVAL

In an effort to provide and protect each individual homeowner's rights and values, it is required that any homeowner considering improvements and/or change of their deed property, must submit a REQUEST FOR HOME IMPROVEMENT APPROVAL FORM to the Architectural Review Committee (ARC) for planned improvements and /or changes. If any change is made that has not been approved, the Committee has the right to require the homeowner to remove the improvement and/or change from the property. PLEASE COMPLETE THIS FORM IN DETAIL.

DATE: _____ PRINT NAME OF OWNER: _____

PROPERTY ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

EMAIL ADDRESS: _____

1. Briefly describe the improvement/change proposed: (include size, height, and drawing):

2. Who will do the actual work? (For your protection, we recommend that you use a license, bonded, insured contractors).

3. Location of improvement (check applicable areas). **YOU MUST ATTACH A DRAWING TO SHOW LOCATION OF IMPROVEMENT.** (Include distances from walls and houses)
 _____ front of house _____ back of house _____ side of house
 _____ roof _____ patio _____ garage
 _____ other:

1. Material necessary for proposed improvement/change (check and identify types and colors: **MUST ATTACH ONE (1) PAINT/STAIN SAMPLE OF EACH COLOR MATERIAL TYPE/COLOR**

Paint _____
 Stain _____
 Lumber _____
 Brick _____
 Screen _____
 Shingles _____
 Pipe _____
 Electrical _____
 Fence _____
 Other _____

Owner's Affidavit:

To my knowledge, nothing in the proposed improvement/alteration is in violation of the Declaration of Covenants, Conditions, and Restrictions of Ridgeview at Stetson Hills Masters HOA as applicable to the subject lot.

1. I represent and warrant that the proposed improvement/alteration will be completed in strict compliance with the Governing Documents.
2. I understand that approval by the ARC shall in no way be construed as a waiver of modification of the Governing Documents.
3. I represent and warrant that the proposed improvement/alteration will be in conformity and harmony of external design and location to the surrounding structures and topography, and that the quality of workmanship and materials involved will be in conformity with that of the existing structure.
4. I understand that it is my responsibility to conform to any city, county, state, federal, or other agency building codes and ordinances that may apply to this improvement/alteration and that approval by the ARC shall in no way be construed as a waiver as such.
5. I agree that no construction or other work on this improvement/alteration shall commence until I have received the written approval from the Association Architectural Review Committee. I understand that the Association ARC will act on this request as quickly as possible and contact me regarding their decision.

Construction Start Date

Completion Date

Signature of Homeowner

RETURN TO: Stetson Hills Master HOA
7834 N Academy Blvd
Colorado Springs CO 80920

(719) 314-4500 office / (719) 578-9140 fax
tracy@diversifiedprop.com